



38th FIG TRAMPOLINE GYMNASTICS WORLD CHAMPIONSHIPS

Pamplona (ESP) 5 – 9 November 2025



DIRECTIVES

ID 17772

Dear President,

The FIG is pleased to herein provide you with the Directives for the 38th FIG Trampoline Gymnastics World Championships to be held in Pamplona (ESP) from 5th until 9th November 2025.

These World Championships (afterwards called "event") will be organized following the current valid version of the FIG Statutes, Technical Regulations, the Trampoline Gymnastics Code of Points as well as all other current Rules and Guidelines valid starting 1st January 2025 (cycle 2025-2028), onwards, any possible amendments by the date of this event, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. Federations not respecting them will not be allowed to compete.

Table of contents

1.	FEDERATION INTERNATIONALE DE GYMNASTIQUE (FIG)	4
2.	HOST FEDERATION AND LOCAL ORGANISING COMMITTEE (LOC)	4
3.	LOCATION OF COMPETITION, TRAINING AND WARM-UP HALLS	4
4.	PROVISIONAL PROGRAMME (SUBJECT TO CHANGES)	6
5.	PARTICIPATION RIGHT AND ACCREDITATION	8
6.	AGE LIMIT	11
7.	REGISTRATIONS AND ENTRY FEES	11
8.	LICENSES	12
9.	JUDGES	12
10.	DRAWING OF LOTS (STARTING ORDER)	12
11.	COMPETITION FORMAT AND PROGRAMME	12
12.	MEDIA ACCREDITATION	12
13.	ATHLETES' PORTRAIT PHOTO SESSION	13
14.	PUBLICITY	13
15.	EQUIPMENT	13
16.	VISAS	13
17.	TRANSPORTATION	13
18.	ACCOMMODATION	14
19.	MEALS & FAREWELL PARTY	16
20.	FINANCIAL OBLIGATIONS – PAYMENT	16
21.	NATIONAL ANTHEM AND FLAG	18
22.	FIG PRESIDENT ROUND TABLE	18
23.	ATHLETES' MEETING	18
24.	LOC ONLINE PLATFORM	18
25.	PHOTO UPLOAD	18
26.	INSURANCE	19
27.	SAFEGUARDING AND PROTECTING PARTICIPANTS IN GYMNASTICS	19
28.	WORK PLAN	19
29.	OFFICIAL HOSPITAL	19
30.	MEDICAL AND DOPING CONTROL	19
31.	IMPORTANT REMARKS	20
32.	DEADLINES SUMMARY	20

1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

Fédération Internationale de Gymnastique (FIG) Contact persons: Mr. Rui Vinagre / Mr. Alexandre Cola

Avenue de la Gare 12 A - Case Postale 630

CH - 1001 Lausanne - Switzerland

Tel: +41 21 321 55 10 / Direct: +41 21 321 55 32 (Rui) / +41 21 321 55 18 (Alex)

Emails: rvinagre@fig-gymnastics.org / acola@fig-gymnastics.org

Website: www.gymnastics.sport

2. HOST FEDERATION AND LOCAL ORGANISING COMMITTEE (LOC)

REAL FEDERACION ESPANOLA DE GIMNASIA (ESP)

Contact Person: Simon Richman

C/ Ferraz 16-7 derecha 28008 Madrid - Spain

Tel./ Mob: + 34622207058 E-mail: rfeq@rfeqimnasia.es

E-mail (for general inquiries): <u>tra25@rfegimnasia.es</u>

E-mail (for accommodation & transport): <u>delegations@rfegimnasia.es</u>

Website: <u>www.tra25.com</u>

3. LOCATION OF COMPETITION, TRAINING AND WARM-UP HALLS

Venue: Navarra Arena

Address: Plaza Aizagerria, 1 31006 Pamplona / Spain)

Tel: +34948066200

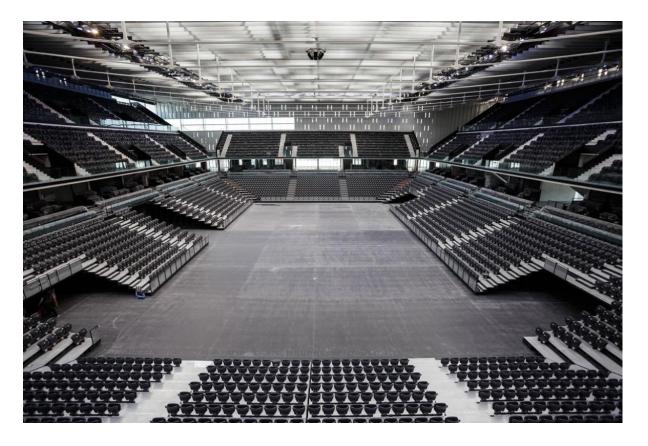
Website: https://www.navarrarena.com

The Navarra Arena is a versatile building that holds a range of cultural, sporting and corporate events, among others. It regularly welcomes acts from all over the world and boasts an architectural design that allows for wide range of seating arrangements and capacities. The building was built with modern regulating in mind, especially those regulating the consumption of energy, efficiency and the latest in air conditioning.

With a surface area of 3,000 m2 and a seating capacity of around 10,000, there is a variety of configurations to the stands, which can be adjusted to cater to any necessity.



The Navarra Arena



Competition Hall



Training / Warm up Hall

4. PROVISIONAL PROGRAMME (subject to changes)

Thursday, 30.10.2025	Arrival FIG Sports Manager
Friday, 31.10.2025	Arrival FIG TC (all day)
Saturday, 1.11.2025	Arrival of delegations (all day)
Sunday, 2.11.2025	Arrival of delegations and accreditation
	Free Training (Training Hall)
Monday, 3.11.2025	
All day	Podium training as scheduled
All day	Athletes' portrait photo session
18:00 – 19:00	Orientation Meeting (OM)
19:00	Deadline to submit Competition Cards (right after OM)
19:00 – 20:30	Head of delegation reception (right after OM)
Tuesday, 4.11.2025	
All day	Podium training as scheduled
All day	Athletes' portrait photo session
11:00 – 12:00	Round table: Medical aspects and fight against Doping
18:00 – 19:00	Athletes' Meeting & Election
Wednesday, 5.11.2025	
All day	Podium training as scheduled
10:00 – 11:30	TRA TC Round Table
13:30 – 14:30	Judges' Meeting and Draw (DMT)
14:30 – 15:30	Judges' Meeting and Draw (TUM)
16:00 – 17:30	Judges' Meeting and Draw (TRA)
18:00 – 18:30	Opening Ceremony
18:30 – 21:00	Qualifications
	Mix SYN

Thursday,6.11.2025	
TBC	Training as scheduled
	Qualifications – Q1
10:00 – 21:00	TRA Men, TRA Women
10:00 – 13:00	TUM Women
10.00 10.00	TOWN WOMON
14:00 – 17:00	DMT Men
18:00 – 17:00 18:00 – 21:00	DMT Women
Friday, 7.11.2025	DIVIT WOMEN
TBC	Training as ashedulad
TBC	Training as scheduled
40.00 44.00	Qualifications – Q1
10:00 – 14:00	SYN Women, SYN Men and TUM Men
40.00 47.00	Qualifications – Q2
16:00 – 17:30	SYN Women, SYN Men
	THAT I DAAT TO BE
10.00 10.00	TUM and DMT Team Finals
18:00 – 18:30	TUM Women Team Finals
18:30 – 19:00	DMT Men Team Finals
19:05 – 19:25	Award Ceremony TUM Women, DMT Men (Team Finals)
19:30 – 20:00	DMT Women Team Finals
20:00 – 20:30	TUM Men Team Finals
20:30 – 21:00	Mix SYN Finals
21:05 – 21:30	Award Ceremony Mix SYN, DMT Women, TUM Men (Team
	Finals)
Saturday, 8.11.2025	
TBC	Training as scheduled
	Qualifications – Q2
10:30 – 11:15	TUM Women / DMT Men
11:15 – 12:00	DMT Women / TUM Men
	Qualifications – Q2
12:00 – 13:15	TRA Women / TRA Men
12.00	
	DMT and TUM Finals
16:00 – 16:30	DMT Men Finals (F1 & F2)
16:30 – 17:00	TUM Women Finals (F1 & F2)
17:05 – 17:25	Award Ceremony TUM and DMT (Men/Women)
17:30 – 17:23	DMT Women Finals (F1 & F2)
18:00 – 18:30	TUM Men Finals (F1 & F2)
18:35 – 18:55	Award Ceremony TUM and DMT (Men/Women)
10.00 - 10.00	The state of the s
	TRA Team Finals
19:00 – 20:20	TRA Women Team Finals
20:20 – 21:40	TRA Wonlen Team Finals TRA Men Team Finals
21:45 – 22:05	Award Ceremony TRA Teams
21.40 - 22.00	Awaru Ceremony TRA Teams

Sunday, 9.11.2025 09:00 – 10:30	FIG Presidente Round table (tbc)
12:00 – 12:30 12:30 – 13:00	SYN Finals SYN Women Finals SYN Men Finals
13:15 – 13:45 13:45 – 14:15 14:20 – 14:45	TRA Finals TRA Women Finals TRA Men Finals Award Ceremony SYN Women, SYN Men, TRA Women, TRA Men
15:30 - 16:00 16:00 - 16:30 16:30 - 17:00 17:10 - 17:30	All Around Team Finals: Round 1 Round 2 Round 3 Award Ceremony All Around Team Finals
20:00 – 23:00	Farewell Party & Closing Ceremony
Monday, 10.11.2025 All day	Departure of WCH Delegations

Note: This schedule is provisional and may be adjusted after the definitive and/or nominative entries are received.

5. PARTICIPATION RIGHT AND ACCREDITATION

Gymnasts from FIG affiliated national federations in good standing, holding a valid FIG License until the end of the event and with the correct age may take part in this event.

An individual is entitled to only one accreditation card. If an individual has several valid "accreditable" functions, the highest function is normally selected, and no substitutes may directly benefit from unused accreditations.

5.1 Maximum Delegation Size

The maximum size of each delegation, together with the number of transferable access cards - TAC (transferable within the Federation's official delegation) is as per the FIG Accreditation Rules 2024

Please consult the rules here:

FIG TECHNICAL REGULATIONS 2025 ACCREDITATION RULES 2024

Gymnasts	Men	Women	Total
Trampoline Individual	4	4	8
Trampoline Synchronised (Men & Women)	2 pairs	2 pairs	8
Trampoline Synchronised (Mixed)	2 pairs	2 pairs	0
Double Mini-Trampoline	4	4	8
Tumbling	4	4	8
Reserve Double Mini-Trampoline	1	1	2
Reserve Tumbling	1	1	2

Function	TRA	TUM	DMT	Mixed
Head of Delegation / Head of Delegation and NF President	1	1	1	1
NF President as guest (not as Head of Delegation) 1	1	1	1	1
Accompanying Person of NF President ¹	1	1	1	1
Team Manager (for full team only ¹⁾	1	1	1	3
Coach (but max. 1 coach per gymnast) ³	2 2	2 2	2 2	12
Judge (more judges only on request TRA-TC)	1	1	1	3
Medical Doctor				1
Mental Health Professional				1
Paramedical Staff	1	1	1	3
Additional Medical Doctor or Paramedical Staff (if more than 12 gymnasts) ²				1
Guest for delegations with up to 12 gymnasts or VIP Guest ²				1
Guest for delegations with more than 12 gymnasts or VIP Guest ²				2
Transferable access cards ⁴				
Zone 1 coach	2 2	2	2	8
Zone 1 medical staff	1	1	1	1
Zone 3 for Head of Delegation or Team Manager	1	1	1	1

¹ Is considered as a full team in TRA/TUM/DMT at least 3 men and 3 women.

5.2. Supplementary Accreditations

Request for free accreditation (FIG EC members, FIG Council Members, FIG and former FIT and IFSA Honorary members, Former Champions, Observers for the next RG WCH, etc) and for supplementary Accreditations as per the accreditation rules may be delivered provided that a request is sent in writing to the FIG by the time of the definitive registration, 6th August 2025 at the very latest.

According to the FIG Accreditation Rules, Reg. 1.3.4:

Guests or VIP Guests who have their accommodation booked through the LOC have access to the delegation seats (VIP seating and VIP lounge for VIP Guest) and the event transportation system (T3), and they are invited to the Farewell Banquet.

Guests or VIP Guests who do not have their accommodation booked through the LOC have access only to the delegation seats (VIP seating and VIP lounge for VIP Guest).

They are use the event transportation system and are not invited to the Farewell Banquet.

The following supplementary Accreditations (either free of charge or at the charge of the Delegations or the FIG Authority) as per the accreditation rules may also be delivered to the FIG affiliated federations and FIG Authorities, provided that a request is sent in writing to the FIG by August 6th, 2025.

² Accreditation at the charge of the Federation

³ The total number of coaches per category (discipline & gender) may not exceed the total number of gymnasts in that cat.

⁴ Additional transferable access cards may be delivered by FIG upon request by the delegation due to competition schedule / conditions.

5.3. Additional Delegation Accreditations

Function	Price if booked though the LOC	Price if NOT booked through the LOC
Additional paramedical staff	Euro 180	Euro 220
NF President as Guest if not Head of Delegation	Euro 180	Euro 220
NF President as VIP Guest if not Head of Delegation	Euro 200	Euro 250
Accompanying Person of NF President	Euro 200	Euro 250
Delegation Guest	Euro 180	Euro 220
Delegation VIP Guest	Euro 200	Euro 250

5.4. FIG Guest of Honor

Function	Price if booked though the LOC	Price if NOT booked through the LOC
FIG and former FIT Honorary Members	FREE	FREE
Former Olympic and World Champions	FREE	FREE
VIP Accompanying person of NF President	Euro 200	Euro 250
VIP Accompanying person of TC Members	FREE	FREE
VIP Accompanying person of EC Members	FREE	FREE
VIP Accompanying person of FIG and former FIT Honorary Members	Euro 200	Euro 250

5.5. Observers

Organizers of future multi-sport Games, World and Continental Championships (if assigned, or in the case of candidature / bidding contracts) other than the next TRA World Competitions

Function	Price if booked though the LOC	Price if NOT booked through the LOC
Observers - maximum 6 accreditations including VIPs	Euro 180	Euro 220
VIP Observers - maximum 2	Euro 200	Euro 250

Organizers of the next TRA World Championships

Function	Price if booked though the LOC	Price if NOT booked through the LOC
Observers - maximum 6 accreditations including VIPs	FREE	FREE
VIP Observers - maximum 2	FREE	FREE

The accreditations for the World Championships are not valid for World Age Group Competition and vice versa.

In case of lost or stolen accreditation, the LOC must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (200 Euro). Lost or stolen transferable cards TAC will not be replaced.

5.6. Transferable access cards (TAC):

Transferable access cards may only be used by persons already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the Federation's official delegation and appropriate function.

Lost or stolen TAC will not be replaced.

6. AGE LIMIT

The competitors must fulfil the age as stated in the Technical Regulations, Reg. 5.2. The age of the senior competitors (in 2025) is minimum 17 years old (i.e., born in 2008) or older.

Please check the age of your gymnasts carefully!!! No changes of category will be allowed.



7. REGISTRATIONS AND ENTRY FEES

Registrations can only be made by FIG affiliated federations in good standing, via the FIG on-line system (click here) and by using the National Gymnastics Federations' login (e-mail) and password.

7.1. Provisional Registration

The provisional registrations must be completed by entering the composition of the delegation online, from 2 May 2025 until 4 June 2025 (23:59 Swiss time) at the very latest.

7.2. Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation online, from 5 June 2025 until 6 August 2025 (23:59 Swiss time) at the very latest.

Definitive Registrations which are not accompanied by the registration fees as mentioned in point 7.4 are not valid.

Definitive registrations received in the FIG Offices after the drawing of lots will be refused (i.e., the gymnasts will not be allowed to compete).

7.3. Nominative Registration

Nominative Registrations – Step 1

The nominative entries must be completed by entering the composition of the delegation online, from 7 August, 2025 until 1 October, 2025 (23:59 Swiss time) at the very latest.

Nominative Registrations - Step 2

Each NF will have the possibility to modify, if necessary, the nominative registration - Step 1.. For this purpose, the online nominative platform will reopen from 2 October 2025 until 22 October 2025 (23h59 CET) to allow the NFs concerned to submit the necessary modifications.

Nominative Registration of Coaches

No coaches will be accepted in this event without a valid coach-sport profile at the deadline of the Nominative Registration. In order to be considered, the coach-sport profile (including all relevant documents) must be submitted in the FIG database by 22 September 2025 (23:59 CET) at the very latest (two weeks prior to the deadline for Nominative Registration).

7.4. Entry Fees

The non-reimbursable registration fee is of CHF 100.- per gymnast and per apparatus/gender.

7.5. FIG Fines

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the Technical Regulations):

Fine after missing the Provisional Registration deadline or after late Provisional Registration	CHF 500
Fine after missing the Definitive Registration deadline or after late Definitive Registration	CHF 1'500
Fine after missing the Nominative Registration deadline or after late Nominative Registration (until the gymnast's draw of lots)	CHF 1'000
Fine for not participating with a team or for participating with individuals only after a Definitive Entry with a team	CHF 1'000

8. LICENSES

No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

In order to be considered, Licence application forms (new or renewal) must be submitted at least one (1) month prior to the deadline for nominative registration.

Please consult FIG License Rules for additional information in this respect.

9. JUDGES

Superior Jury

The TRA TC President is the President of the Superior Jury (SJ). Each TC member will act as a SJ member. If needed, additional SJ member(s) will be drawn among the cat. 1 and cat. 2 Judge(s) registered by their Federation at the time if the Nominative Registrations.

9.1. Judges' Panels

The FIG brevetted judges are designated by their Federation and selected for the panels by draw, taking into consideration the category of the brevet, according to the General and Specific Judges' Rules.

Judges are requested to arrive to Pamplona at the time of the respective judges' meeting at the very latest, and to be available until the last day of the respective competition they have been registered to by their Federation.

Judges are allowed to watch training sessions from the delegation seating only.



According to the 2022 Code of Ethics art. 2d) and the General Judges' Rules, art. 1, Judges shall recuse themselves if:

They are or were married to or live in a registered partnership or co-habit with a gymnast.

They are related to a gymnast by birth or marriage in direct or in collateral line, including the following personas: grandparent, parent, uncle, aunt, brother, sister, child, grandchild, nephew and cousin.

9.2. Jury of Appeal and Supervisory Board

The Presidential Commission appointed the Jury of Appeal which consists of two members of the Executive Committee with one (1) of them acting as President, and a third competent person who was involved neither in the decision of the Competition Jury, nor in the decision of the Superior Jury, nominated on site, if necessary, by the President or his representative.

Please refer to the FIG Technical Regulations 2025, Art. 7.8.3.

The composition of the Jury of Appeal is:

President: Mr. Suat CELENMember: Ms Eirini AINDILI

10. DRAWING OF LOTS (Starting Order)

The drawing of lots will take place on 20 August, 2025. Please refer to the FIG Technical Regulations 2025, Art. 4.3.

11. COMPETITION FORMAT AND PROGRAMME

The competition will be conducted according to the FIG Technical Regulations, 2025 edition including Section 4: Special Regulations for Trampoline Gymnastics.

12. MEDIA ACCREDITATION

Media accreditation requests by international and local media representatives as well as federations' communications staff who are interested in covering the World Championships must be submitted

as per the instructions provided and within the indicated deadlines. Information will be published on the FIG website in due course.

In addition, federations are requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at mediafig@fig-gymnastics.org.

The FIG Accreditation Rules and Media Rules must be strictly respected.

13. ATHLETES' PORTRAIT PHOTO SESSION

In order for FIG to promote your athletes and sponsors in the best possible way, an **official and compulsory athlete photo session** for all gymnasts will be organised during the Podium training days. Details will be mentioned in the Work Plan and announced at the Orientation Meeting.

14. PUBLICITY

As the Code of Points foresees deductions should the FIG Rules for Advertising and Publicity on attire and equipment not be respected, each federation may fill-in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix E for men and F for women) if deemed necessary by October 1, 2025, at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under "Rules" for additional information, you may also contact maketing@fig-gymnastics.org for further assistance if required.

15. EQUIPMENT

Trampolines:

Manufacturer Supplier: Trampolines: Eurotramp Ultimate 4x4 Trampoline - FIG ID: 271

Trampoline Measurement System Eurotramp - FIG ID: 269

Mats around Trampoline - FIG ID: 285

Tumbling Track:

Manufacturer Supplier:
Landing Area:
Springboards:
Gymnova: Tumbling Track - FIG ID: 645
Gymnova: Landing Area - FIG ID: 645
Gymnova Hard Vaulting Board - FIG ID: 581
Gymnova Soft Vaulting Board - FIG ID: 494

Double Mini-Trampolines:

Manufacturer Supplier: Eurotramp Ultimate DMT 6x6 - FIG ID: 493 Landing Area: Eurotramp Landing mats - FIG ID: 566

Spotter Mats:

Manufacturer Supplier: Eurotramp

Further details of these apparatus may be found here: FIG-Apparatus Norms

16. VISAS

Please verify immediately with your travel agent or the Embassy or Consulate of Spain in your country if a visa is required for your travel to Pamplona (ESP). The LOC will be happy to assist each Delegation member with an official letter of invitation, which must be request to the LOC via the official delegation online platform by 1 October, 2025.

17. TRANSPORTATION

17.1. International Transportation

The international travel to Pamplona will be at each delegation's own expenses. The FIG and the LOC strongly recommend that each Federation take cancellation insurance for their international transportation.

The destination airport is Pamplona Airport (IATA code: PNA).

17.2. Local Transportation

The LOC offer free local transportation to the official hotels and back for all accredited persons (if applicable) from:

Pamplona Airport (PNA) (10km from the official hotels, 20 minutes by car) Pamplona Railway Station (10km from the official hotels, 20 minutes by car) Pamplona Bus Station (3km from the official hotels, 5 minutes by car)

Event local transportation service from the official hotels to the venue and back, as well as to any other official activities and back, will be provided to all delegations that stay at one of the official hotels, book their accommodation through the LOC and submit their Travel Schedule for Arrival and Departure to the LOC by **1 October**, **2025** via the delegation platform. http://worldtrampolinegymnastics2025.com/

Login details for the delegation platform will be sent to each NF before the opening of the provisional registration.

Delegations that do **NOT** stay at one of the official hotels did not book their accommodation through the LOC and did not submit their Travel Form in due course, will not be entitled to use the event local transportation service and will be responsible to be on time.

The LOC will provide a quote according to the specific needs of each request.

Additional Transfers

The LOC will offer a transfer service by bus to and from other locations for the official arrival and departure days. These requests must be made via the delegation platform by **1 October 2025.**

Madrid Barajas Airport (MAD) - 378km **120 Euro** per person (round trip) Bilbao Airport (BIO) - 164km **60 Euro** per person (round trip)

Should this service be requested outside of this timeframe, it must be made to the LOC by email (delegations@rfegimnasia.es), whereby the LOC will provide a quote according to each request.

Fine for late upload of Travel Details on delegation platform or late request (after 1 October 2025) 100 Euro.

Should a change in the Travel Details be requested after the deadline, it must be made to the LOC by email (delegations@rfegimnasia.es).

No changes in the Travel Details will be accepted from 72hrs before the official delegation's arrival date.

18. ACCOMMODATION

The LOC is delighted to provide FIG and official delegations members with a selection of hotels covering three different categories. Each delegation will specify their category of choice, and the LOC will provide each NF with the specific hotel information in which they have been allocated by 1 October 2025.

Official FIG Hotel (Cat. A)**** – price HB and FB (not available for delegation members)

	Half Board	Full Board
Single	245 €	275 €
Double	195 €	225 €
Triple*	165 €	195 €

The LOC will offer the delegations with 3 categories of accommodation. Each delegation will choose between half board or full board option, lunch will be served at the competition venue and dinner at FIG TRA WCH 2025 (ID 17772) – Directives

the respective hotels. All rates are per person and per night and include applicable taxes, service charges, local transportation and the board of choice.

HB – Half Board (Breakfast and Dinner at the hotel)

FB – Full Board (Breakfast and Dinner at the hotel + Lunch at the Venue)

Delegation Hotels (Cat. A)**** - price HB and FB

	Half Board	Full Board
Single	245€	275 €
Double	195€	225 €
Triple*	165€	195 €

Delegation Hotels (Cat. B)**** - price HB and FB

	Half Board	Full Board
Single	230 €	260€
Double	185 €	215€
Triple*	155 €	185 €

Delegation Hotels (Cat. C)* – price HB and FB**

	Half Board	Full Board
Single	210€	240 €
Double	170 €	200 €
Triple*	140 €	170 €

Media Hotel (Cat. C)*** - price HB and FB

	Half Board	Full Board
Single	210€	240 €
Double	170 €	200€
Triple*	140 €	170 €

For earlier or later arrivals/departures, please contact the LOC: delegations@rfegimnasia.es

All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) are not included.

Hotel Reservations

Federations should request their accommodation as a matter of priority as rooms are limited and will be allocated strictly in order of booking receipt (i.e., "first come, first served"). To secure your preferred category it is strongly recommended to submit your reservation request to the LOC via the delegation platform http://worldtrampolinegymnastics2025.com/ well in advance of the due date, respectively (4 June 2025) at the very latest.

The accommodation (names-to-rooms assignment) must be submitted to the LOC via the delegation platform by **1 October 2025** at the very latest.

Fine for late upload of accommodation on delegation platform (after 4 June 4th, 2025) is 100 Euro.

^{*}Limited number of Triple rooms will be available (with an additional bed or sofa), and they will be handled on a "first-come, first-served" basis.

If a delegation requests accommodation after this deadline the LOC will not guarantee availability of rooms.

Should a change in accommodation be requested after the deadline, it must be made to the LOC by email (<u>delegations@rfegimnasia.es</u>). No changes in accommodation will be accepted from 72hrs before the official delegation's arrival date.

19. MEALS & FAREWELL PARTY

19.1. Breakfast

Included in the accommodation packages and will be served at the hotels.

19.2. Lunch and Dinner

Lunch will be served at the Navarra Arena Competition Venue and price is included in the Full Board accommodation option.

Dinner will be served at the respective official hotels, and price is included in both half Board and full board accommodation options starting with dinner on the arrival day.

LOC will offer a lunch plan for delegation members who have not booked accommodation through LOC, price for one person is **280 Euro** and all lunches will be served at the Navarra Arena Competition Venue. This is a closed plan that includes lunch from **2 November 2025** to the Official Delegations Departure Day. This request must be made to the LOC via the delegation platform http://worldtrampolinegymnastics2025.com/ by **1 October 2025** at the very latest.

Fine for late upload of lunch plan on delegation platform (after 1 October 2025) is 100 Euro.

Should a change in lunch plan be requested after the deadline, it must be made to the LOC by email (<u>delegations@rfegimnasia.es</u>). No changes in the lunch plan will be accepted from 72hrs before the official delegation's arrival date.

19.3. Farewell Party

Tickets are available at **60** Euro per person to attend the Farewell Party for delegations who have not booked accommodation through LOC and must be booked before 1 October 2025 through the delegation platform: http://worldtrampolinegymnastics2025.com/

Accredited Delegation members (with the exception of E- and R-media) who have booked accommodation through LOC will receive a free ticket for the Farewell Banquet planned to be held on 9 November 2025.

20. FINANCIAL OBLIGATIONS - PAYMENT

20.1. Payments to FIG

The non-reimbursable entry fee is CHF 100.- per gymnast and per apparatus/gender. In case of none or partial participation, the entry fee will **not** be reimbursed.

Federations are required to make payments only based on the invoice which is issued by the FIG after the definitive registration deadline.

The invoice is payable within thirty (30) days after the date of invoicing. Indication of the invoice number is compulsory in order to identify the bank wire. Failure to do so will lead to an unidentified fund transfer and the payment will be rejected.

Federations which have not fulfilled their financial obligations towards the FIG (e.g., annual membership fees, unpaid invoices etc.) will not be allowed to participate in these events either.

Each participating member Federation is kindly requested to clearly state payment's purpose as follows:

Bank transfer:

Your NF - Invoice Nr (Example: SUI 60000)

The Beneficiary name, Bank name and address, Account number, IBAN and BIC will appear on the FIG invoice. The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Failing to do so will lead to an unidentified fund transfer and may cause your NF to appear not to have met its financial obligations.

Credit Card payment:

Should you wish to pay by credit card, please contact the FIG Finance Dpt (finance@fig-gymnastics.org) and provide the following information:

Your NF - Invoice Nr (Example: SUI 60000)

Amount and currency

email address to be used for receiving the link which will allow you to directly enter the credit card details

20.2. Payments to the LOC (Organising Committee)

Federations which have not fulfilled their financial obligations towards the LOC by the given deadlines herein mentioned may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

Payment for the accommodation, Meals, and supplementary accreditations (if any) must be made via bank transfer in **Euro** only to:

Beneficiary	Boreal Events & Experience S.L.
Beneficiary address	Plaza de la Ripa de Beloso 6, 31006 Pamplona
Beneficiary's account	IBAN: ES9200491821032810690881 Swift: BSCHESMM
Bank	Banco Santander
Bank address	Calle Cortes de Navarra 5, 31001 Pamplona
SWIFT	BSCHESMM

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

All bank fees in connection with the bank transfer must be covered. Please state the name of your Federation and the payment purpose on the transfer (i.e., SUI - TRA World Championships Pamplona 2025 - accommodation Payment).

The following costs must be paid to the LOC as follows:

Accommodation:

- 20% deposit payment due at the time of reservation but no later than 4 June 2025
- 40% interim payment due no later than 6 August 2025
- 40% balance payment due no later than 1 October 2025.

Lunch Package (only for delegation members who have not booked accommodation through LOC):

• 1 October 2025: 100% of payment

Additional Transfers:

• 1 October 2025: 100 % of payment

Cancellation Policy

The FIG and the LOC strongly recommend that each Federation take cancellation insurance for their accommodation and meals booking.

Accommodation cancellations:

Date	Cancellation fee
Until 6 August 2025	No penalty
From 7 August to 1 October 2025	60% of the total accommodation cost will be charged
From 2 October 2025	100% cancellation fee of the total accommodation cost will be applied

Lunch Plan cancellations (only for delegation members who have not booked accommodation through LOC):

Date	Cancellation fee
From 2 October 2025	100% cancellation fee of the total lunch plan cost will be applied

Additional Transfers Cancellation:

Date	Cancellation fee
From 2 October 2025	100% cancellation fee of the Additional Transfer cost will be applied

21. NATIONAL ANTHEM AND FLAG

The LOC will prepare a national anthem and flag of each participating NF. Each participating NF must upload them in the delegation platform. http://worldtrampolinegymnastics2025.com/

22. FIG PRESIDENT ROUND TABLE

Details on the FIG President Round Tables during this event will be included in the Work Plan.

23. ATHLETES' MEETING

The FIG and its Athletes' Representative for TRA Gymnastics, Ms. Rosannagh MacLennan, invite athletes from all participating Federations to the Athletes' meeting. All gymnasts are more than very welcome.

24. LOC ONLINE PLATFORM

The LOC online platform http://worldtrampolinegymnastics2025.com/ will be open from 18th April. Before its opening, the LOC will provide by e-mail each participating NF with the sign in details to access the platform and instructions on how to access and use the LOC online platform. The platform will allow each Delegation to create a profile for each of its delegation member.

After having received the log-in details to access the LOC online platform, NFs will be able to:

- Book accommodation (HB or FB)
- Book lunch plan (if accommodation not booked through LOC)
- Submit travel schedule information (arrival and departure)
- Book additional transfers (only for delegations who have booked hotel through LOC)
- Submit insurance certificate of each Delegation member
- Upload passport copies of each Delegation member
- Upload photos of each Delegation member
- Upload national anthem and image of national flag
- · Request of invitation letter for Visa

Please note: Definitive, nominative registrations as well as any kind of modifications within the delegations (name changes, function changes etc.) must be submitted via the FIG online platform to be official.

25. PHOTO UPLOAD

Together with the nominative registration, the NFs must upload to the LOC online platform one passport-size photo of each Delegation member. The specifications of each photo must be as follows:

- File format: JPG, JPEG or PNG
- Size: 45mm high, 35mm wide
- Dimensions: min 530 x 410 pixels

- File size: max. 1 MB
- White background

If the photo upload is not completed by **1 October 2025** and needs to be done on site, an additional service fee of **15 Euro** per missing photo will be charged by the LOC and payable during the accreditation process.

26. INSURANCE

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.

The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness (including COVID-19), accidents and for repatriation for all the members of their Delegation.

Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.

A copy of the insurance while in the host country must be submitted via the LOC online platform well in advance but no later than from **1 October 2025**. If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the Delegation members' insurance upon arrival at the latest (e.g., coverage note or photocopy of the valid policy in **English only**). Insurance notes in other languages will automatically be refused. The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.

Delegation members with insufficient insurance coverage must inform the LOC in writing no later than **1 October 2025**. The LOC will subsequently offer insurance at the Federations' own charge as follows: **15 Euro** per person and per day.

Note: The insurance will cover only official activities of the event such as training, competitions and routes of local transportation. Additional activities such as leisure or tourism will not be covered.

27. SAFEGUARDING AND PROTECTING PARTICIPANTS IN GYMNASTICS

From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or email a Safeguarding Officer in case of harassment or abuse of any type or if they are worried or do not feel comfortable.

There will be one LOC Safeguarding Officer as well as one person from the FIG on-site throughout the event. The contacts will be communicated upon arrival of the delegations.

In addition, posters of the "10 Golden Rules of Gymnastics" – the FIG campaign to raise awareness about youth protection in Gymnastics - will be displayed in several locations, including training and warm-up halls and public zones.

28. WORK PLAN

The Workplan will be sent to all the participating federations at the latest six weeks before the start of the competitions.

29. OFFICIAL HOSPITAL

Hospital Universitario de Navarra

Calle de Irunlarrea 3 31008 Pamplona

https://hun.navarra.es/es/home

30. MEDICAL AND DOPING CONTROL

Under the supervision of the FIG, doping control will be organized according to the current WADA Code, WADA International Standards and FIG Anti-Doping Rules.

The doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with her Federation, to submit her request to the FIG no later than 30 days before the start of this competition. No TUE request will be accepted nor approved on spot, except for duly justified emergency cases. Should you need further assistance about TUE requests, please contact the FIG at: antidoping@fig-gymnastics.org.

31. IMPORTANT REMARKS

- After the Definitive Registrations, no additional gymnasts will be accepted (only withdrawals can be accepted).
- Registrations received after the draw will not be taken into consideration.
- Federations which have not fulfilled their financial obligations towards FIG (e.g., annual membership fees, unpaid invoices etc.) and the LOC will not be allowed to participate in these events. All participating Federations commit themselves to respect the Statues and all FIG rules and regulations. Especially the age and nationality of the gymnasts as well as the respective Regulations concerning "Insurance" art. 11.6 of the Technical Regulations.

32. DEADLINES SUMMARY

FOR the FIG

Online Registrations (FIG web site)	Opening Date	Closing Date
Provisional Registration	2 May 2025	4 June 2025
Definitive Registration	5 June 2025	6 August 2025
Nominative Registration	5 August 2025	1 October 2025
Nominative Registration	2 October 2025	22 October 2025
(only for replacements/withdrawals)		

Publicity	Opening Date	Closing Date
Publicity (not compulsory)	2 May 2025	1 October 2025

Request for Supplementary Accreditations	Deadline
Written request to FIG	6 August 2025

Payment (to be made to the FIG)	Deadline
Registration Fee	6 August 2025

FOR THE LOC

Registration and requests are to be made via the	Deadline
Delegation Platform	
Accommodation: Amount of Rooms	4 June 2025
Accommodation: Confirmation of Amount of Rooms	6 August 2025
Accommodation: By Name	1 October 2025
Visa Request (not compulsory)	1 October 2025
Travel Schedule (Arrivals / departures)	1 October 2025
Additional transport request	1 October 2025
Meals (if hotel not booked through LOC)	1 October 2025

Payment (to be made to the LOC)	Deadline
Accommodation Deposit (20%)	4 June 2025
Accommodation Interim Payment (40%)	6 August 2025
Accommodation Outstanding Payment (40%)	1 October 2025
Accreditations at the charge of the Delegations	1 October 2025



The logo for the 38th FIG Trampoline Gymnastics World Championships takes inspiration from the horizontal and vertical jumps with twisting elements performed by gymnasts, coming together as one and forming an infinite loop. Our reach is infinite.

Lausanne, 24 April 2025

Sincerely Yours,

Nicolas Buompane FIG Secretary General

(end of document)